

# BACK ROOM BUYOUT INFORMATION



## CAPACITY

- Seated Dinner: up to 24 guests; 12 guests seated at each of two tables
- Presentation (wth audio/visual): up to 16 guests
- Cocktail Mingler: up to 36 guest

## BUYOUT INFORMATION

- We do not offer buyouts on Saturday and Sunday before 5 pm
- Buyouts include up to 3 hours for private events; additional time may be purchased
- All food and beverage will be applied to the buyout minimum cost
- Final guest check will be based on actual total of food and beverage— if minimum is not met, a room rental fee will be added
- One itemized check will be presented to the event host
- For buyouts of 13 guests or more, a limited food menu will be offered
- 22% gratuity will be added based on final check
- 5% alcohol tax will be added, if applicable

## DEPOSIT

- Breakfast or Lunch: \$250
- Dinner: \$500
- December: \$1,000

## BUYOUT MINIMUMS

January - November	Open to 5 pm	Monday - Thursday \$850	Friday \$850	Saturday n/a	Sunday n/a
	5 pm to Close	\$1,800	\$2,000	\$2,000	\$1,800
December	Open to 5 pm	Monday - Thursday \$1,000	Friday \$1,000	Saturday n/a	Sunday n/a
	5 pm to Close	\$2,000	\$2,500	\$2,500	\$2,000

## DECEMBER 1 - 31 5 PM - CLOSE

- December guest pricing is \$140 per guest
- Menu includes: glass of welcome bubbles, chef selected appetizers, soup or salad, entree and dessert prepared in the Back Room specially for your guests
- Confirmed guest count is required 48 hours in advance of buyout

## ADDITIONAL COSTS

- Additional hour(s) over 3 hours: \$150 per hour
- Wine corkage fee: \$25 per bottle (large format pricing available upon request)
- Celebratory cake cutting: \$3 per guest
- Projector & screen usage: \$150

## CANCELATION POLICY

- Deposit is 50% refundable after receipt
- Two weeks prior to event, 100% of deposit is non-refundable
- For cancelations within 48 hours of the event, the credit card will be charged the balance of the contract

***For more information and inquiries, please email [kelley@southak.com](mailto:kelley@southak.com)***

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04.26.23